

# WRIGHTINGTON PARISH COUNCIL

## INTERIM ACTION

Due to the cancellation of the **Meeting of the Parish Council** of the Parish of Wrightington scheduled to be held on Monday 19<sup>th</sup> October 2020 at Appley Bridge Village Hall at 7.30 pm, the following interim action was taken by members of the Parish Council which will be ratified by full Council at their next proper meeting.

43. **DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters detailed below – **Councillor Mrs Burton declared an interest in work required at the bus shelter on Wood Lane if the Council decide to ask the contractor working at the village halls to undertake this work. No further declarations were made.**
44. **INTERIM ACTION** – The Interim Action of items on what should have been the Meeting of the Parish Council held on 20<sup>th</sup> July 2020 and the Minutes of the Parish Council Meeting to approve the Accounts held on 6<sup>th</sup> August 2020 had been circulated in advance and **were agreed in principle by the Parish Council and will be ratified and signed by the Chairman at the next proper meeting.**
45. **CORRESPONDENCE/INFORMATION ITEMS**

Items requiring discussion, observations, action or for note by the Council:

- a) Letters of thanks and appreciation from residents of Appley Bridge for the Parish Council assistance in combating anti-social behaviour at the Quarry during the summer months. (Letters have been forwarded to Councillors as they were received) – **The Clerk was thanked for the detailed letter sent to multi agencies on this issue. The Police dispersal orders were very effective over summer. It was noted however, that this will continue to be an annual problem unless the Borough Council, Borough Councillors, Environmental Health and the Quarry owner work together to stop it happening.**
- b) Notification from CPRE that they are hoping to hold their AGM on 23<sup>rd</sup> November at 11:00am, virtually. However, in order to do this they need to pass a resolution – **Noted and confirmed agreement to holding the AGM virtually.**
- c) Request for Topic Suggestions for discussion by the Corporate & Environmental Overview & Scrutiny Committee - **No suggestions received or submitted by the deadline date.**
- d) Consultation letter from West Lancs. BC Re: National Review of Ethical Standards and the Consultation on Standards Complaints submitted by Parish/Town Clerks – **Noted and agreed.**
- e) Notification from West Lancs. BC of their Options & Shortlisted Projects for CIL Funding for Infrastructure Projects, for your comments – **Noted. The Clerk will request an update on work at Appley Lane South play area.**
- f) Request for information on how the £647.93 funding available from the Peter Lathom Trust will be distributed in the Parish. Initial suggestions were: Wrightington Pensioners – A Nature Trail at The Meadows (ABCA) – 2 x Angling Pegs at The Meadows (ABCA) – The Scouts – Appley Bridge in Bloom – The 3 playgroup/pre-school groups in the Parish. However, Councillor Juckes pointed out that the Scouts are funded by their association and this would single them out from the guides, brownies etc. This was agreed by other Councillors. I would suggest that similarly each of the playgroups/pre-schools will have inputs of funding from central government and are run as a business. Therefore, this leaves the following suggestions: Wrightington Pensioners – A Nature Trail at the Meadows – 2 x Angling Pegs at the Meadows – Appley Bridge in Bloom. Councillors will need to agree at this stage who will benefit from the donation and the agreement reached will be ratified at the next proper meeting (remote or face to face). This year I am sure that each nominee would be glad to receive an equal share of this money. This would allow the Parish Council time to discuss next year's amount in more detail and give you time to formulate a plan for dealing with this matter in the coming years – **4 Councillors agreed to Appley Bridge in Bloom –**

**making them a successful recipient. 2 Councillors agreed to Wrightington Pensioners. 1 Councillor suggested a similar group to AB in Bloom in Mossy Lea, if one exists – which it does not. 1 Councillor suggested holding the money on account until a group is found which will benefit the whole of Mossy Lea. 1 Councillor is happy for the Councils representative, Councillor Mrs Critchley, to decide who benefits.**

- g) Confirmation that Councillor Mrs Critchley has been asked to take on the role of Central Representative Trustee at the Peter Lathom Charity, something she has confirmed she is willing to do providing the Parish Council agree – Also, this will mean there will be a place available as a local representative for Wrightington. If you are interested in taking on this role please respond, copying everyone into your response – **All Councillors agree to Councillor Critchley taking up her new role. No volunteers for her local representative role to date.**
- h) Response from Phil Durnell, Director of Highways & Transport, to the recent report from Councillor Jukes of water flooding Appley Lane North as it runs off the fields adjacent creating a river effect down the newly re-surfaced carriageway – **Noted.**
- i) Report from Councillor Johnson relating to the pavement on Mossy Lea Road, from Raby Fold Farm driveway to 372 Mossy Lea Road. Several complaints have been received about the overgrown hedges and verge at this location and the significant narrowing of the pavement by overgrowth from the grass verge. His suggestion is that this section of footway be put on a regular maintenance programme by LCC, West Lancs. BC or the Parish Council. I can confirm from previous discussions and correspondence that this will not happen by LCC or WLBC, who will only complete the necessary number of cuts per annum they are contracted to undertake. Therefore, do the Parish Council want to ask the contactor undertaking the work at the village halls to cut back this section of verge, hedge and spade back the overgrowth to reveal the full width of the footway, and if so, do you wish it to be a one-off cut or at regular intervals. (I also received the same complaint from a resident which I reported to LCC) – **3 Councillors agree that this is not a job for the Parish Council. It should be LCC who address this issue. 1 Councillor feels it needs addressing from a safety point of view either by West Lancs. BC, LCC or the Parish Council.**
- j) Report from Councillor Johnson of complaints relating to speeding vehicles on roads in the Parish, including Mossy Lea Road at various locations, Courage Low Lane and Toogood Lane, together with Appley Lane North and South. He notes that Heskin has a mobile SPID and possibly other locations in the village and suggests that this could be something the Parish Council could invest in. I can confirm that Heskin and Charnock Richard share 1 x mobile SPID which is passed between the Lengthsmen in those villages, who collect or deliver them, charge them up and then move them around the villages on a monthly rotational basis. Each Parish Council had to purchase and erect SPID plates to attach them to, and obtain permission from LCC to locate the plates in appropriate places, before purchasing the SPID between them. The SPID is now some years old and newer models probably hold their charge longer and some are solar powered so location is also a key. – **Enquiries will be made re: the cost of purchasing a SPID, and any additional costs involved. The Police will be asked for their advice and a request for more speed enforcement on this stretch will be made.**
- k) Councillor Burton reported that there is ivy growing all around and through the roof of the bus shelter on Wood Lane, opposite the Corner House. The ivy needs cutting, removing and spraying before any damage is done to the bus shelter – **Councillors agreed to this in principle, the contractor will be asked for a price to do the work. Councillor Johnson suggested replacing the shelter with a more modern structure.**
- l) An email, and copy correspondence, from concerned residents in Appley Bridge in relation to fire safety for IKO, Appley Bridge, from activity at West Quarry. It reports there are stored bales of combustible waste (some open and leaking) very close to the Gas Compound which could be putting the IKO site at risk due to its close proximity and the nature of the work undertaken at IKO, being a bituminous membrane manufacturing site using a number of ‘hot processes’ in that products manufacture. The residents are concerned that the proximity of the combustible materials is contrary to the Environment Agency Permit and possibly breaches Health & Safety Management of West Quarry. The request is that the Parish Council supports the residents by also informing IKO of these dangers on neighbouring land – **Councillors**

**agreed that they will forward the letter to the Chief Fire Officer, Justin Johnson, at Lancashire Fire Service to pursue. Also, the letter will be forwarded to the Environment Agency for reasons of non-compliance, and to West Lancs. BC Environmental Dept for action and LCC Waste Licence Management team for action.**

- m) Confirmation from the website co-ordinator that he has completed the necessary changes and upgrades to ensure that the Parish Council website is accessible eg: text can be increased or decreased, colours can be inverted, brightness can be altered etc. There is an accessibility tool on the website. He has also completed the accessibility statement which is on the website. Any future documents will need to be compliant for accessibility purposes therefore, I will be looking into what is required for anything added in the future. He has updated the Covid information page all over summer, putting any notices, posters etc on there as I have asked. Once we resume normal business more progress can be made – **Councillors agreed that the updates are good news. Councillor Johnson feels the website should be more interesting, with a history of the Parish, details of the Churches and the Schools, with a What's On section and details of How and Where to contact to report faults etc.**

- 46. HIGHWAYS AND ENVIRONMENTAL MATTERS** – please forward details of anything you wish to report. The following have been reported to date: Fly tipping on Hall Lane. The deep grooves in the carriageway on Hall Lane between St Joseph's Church and the fish ponds. An inquiry to ask why the public footpath sign on Church Lane, indicating the route to go through Tunley North Farm, has been removed. The overgrown hedges/verges on Mossy Lea Road, from Raby Fold Farm going down towards Broadhurst Lane. It has also been reported that the footway is very narrow at this point and needs spading back. Recent flooding on Appley Lane North during the heavy rainfall. Mossy Lea Road also flooded during the recent rainfall. Councillor Johnson reported this to LCC and all the gullies were subsequently cleaned on Mossy Lea Road by a sub-contractor to LCC who has reported the faults found during cleaning to the LCC Flood Management Team for further investigation. It was reported that the culvert at the bottom of Broadhurst Lane is still blocked. There has been some illegal tipping by LCC on the old road adjacent to BP Crow Orchard Garage, which has been reported to LCC. The blocked culvert is still causing flooding on Church Lane. An update on new or replacement dog waste and litter bins will be requested. It was reported that the feedback on recent resurfacing of Appley Lane North and Skull House Lane has been very favourable.

- 47. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES** – Not applicable

**48. VILLAGE HALLS**

MOSSY LEA – Closed.

APPLEY BRIDGE – Closed. John has cleaned all the gutters out around the whole building but is unable to undertake the roof repairs required to stop the leak into the chair store and secure room. I am hoping to obtain quotations to repair the roof over the next couple of weeks which I will circulate to Councillors.

I have now had contact from a couple of village hall users who teach classes in the village halls and would like to resume them. As classes are considered to be 'education' it is possible to allow them to return to the village halls, unless current guidelines become more restrictive again. The village halls have been cleaned again since our return and up to date signage, including the now mandatory QR codes for scanning, have been displayed. We will be working out the maximum capacity for each hall this week so that this number can again be displayed in the hall. I will be writing to village hall users informing them of the requirements before, during and after using the village halls, and informing them of the increase in hourly rate. I will also be informing them that the kitchen will be out of use and toilets will be limited to those directly off each main hall, thus preventing the need to queue or pass in confined spaces to access them. The Parish Council will need to consider when they would like to re-open the village halls for use. **The caretaker was thanked for his hard work at both village halls.**

- 49. PLANNING** To note the following planning decisions and discuss the applications listed:

1. Notification permission granted for Additional driveway and parking with new access to the highway. 8 Apple Hey, Appley Bridge. **Noted.**
2. Notification permission granted for removal of the existing open porch roof and replacement with an enclosed glazed porch area. Brookfield, Broadhurst Lane, Wrightington. **Noted.**

3. Notification permission granted for Erection of stable block and access track (from existing field gate). 10 Carr House Lane, Wrightington. **Noted.**
4. Notification permission granted for rear conservatory. 5 Stonemill Rise, Appley Bridge. **Noted**
5. Notification permission granted for porch extension and installation of new windows including size alterations, rendering of front and side elevations. Woodlands, 49 Finch Lane, Appley Bridge. **Noted.**
6. Notification that non-material amendment approved to planning permission 2001/1011 – original conservatory was Victorian Style. This will be changed to rectangular to allow fitting of bi-fold doors. In addition, five 600mm wide brick pillars will be added to support the roof in place of the existing PVC frames. Overall height, length, width and glass roof remain unchanged from initial design. Edale House, 72 Appley Lane North, Appley Bridge. **Noted.**
7. Notification that the appeal against the West Lancs. BC decision to refuse outline permission for the erection of 2 dwellings including details of access, layout and scale on land between 321 and 325 Mossy Lea Road, Wrightington, has been dismissed. **Noted.**

**PLANNING APPLICATIONS REQUIRING OBSERVATIONS:**

1. 2020/0719/FUL Front garage extension, side and rear extension, external render, driveway alterations and proposed drop kerb. 18 Church Lane, Wrightington. **Agreed - No Objections.**
2. 2020/0755/FUL Removal of existing garage and erection of two storey gable extension. Material change to front elevation at ground floor level. 8 Glenside, Appley Bridge. **Agreed - No Objections.**
3. 2020/0670/FUL Proposed residential development comprising of 3 No. detached dwellings. Ashurst Garage & Signs, Wood Lane, Wrightington. **Agreed - No Objections.**
4. 2020/0861/FUL Two storey side extension to include garage and bedroom. 8 Dobson Close, Wrightington. **Agreed - No Objections.**

**50. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS – 76<sup>th</sup> AGM, Sat 14<sup>th</sup> Nov2020 at 10:00 am via Zoom. Finance Workshop, 3<sup>rd</sup> December 2020, via Zoom - **Noted.****

**51. ACCOUNTS - To receive the following list of accounts for agreement:**

**Accounts Paid & Received during the August Recess for agreement:**

**August**

DTG Plumbing & Heating	Gas safety checks MLVH & ABVH	£120.00
Mrs M Stewart	Honorarium – Internal Audit	£25.00
The Wiper Company	Alcohol wipes, blue roll	£67.20
Mrs C A Cross	Reimburse Cleaning Materials for both halls	£20.94
Mrs C A Cross	Reimburse Covid-19 signage for both halls	£62.93
Mrs C A Cross	Clerk's Salary – Net	£820.56
HM Revenue & Customs	Tax & NI due by Clerk £5.48	
	NI due by Parish Council £12.98	£18.46
D/D Plusnet	Tel & Broadband MLVH	£26.39

**Receipts:**

BT	Credit refund on cessation of contract	£138.49CR
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**For Payment (2 months payments due to the Clerk being unwell in September):**

Mr F Johnson	Reimburse Window Cleaning MLVH (£35 + £15)	£50.00
West Lancs. BC	Lease ABVH	£1.00
Waterplus	Water use ABVH	£99.82
Waterplus	Water use ABVH	£89.95
Mrs C A Cross	Clerk's Salary – Net (August)	£820.56
HM Rev. & Customs	Tax & NI due by Clerk £5.48	
	NI due by Parish Council £12.98	£18.46
Mrs C A Cross	Clerk's Salary – Net (September)	£820.56
HM Rev. & Customs	Tax & NI due by Clerk £5.48	
	NI due by Parish Council £12.98	£18.46
D/D Plusnet	Internet MLVH	£26.39
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D/D Waterplus	Water use MLVH	£71.40
D/D E.on	Electricity ABVH	£102.15
D/D E.on	Electricity MLVH (another bill due around 22 <sup>nd</sup> )	£50.21CR
D/D British Gas	Gas MLVH	£51.02CR
D/D British Gas	Gas ABVH	£64.69CR

Receipts:

West Lancs. BC	2 <sup>nd</sup> Part of the Parish Precept	£9343.50
West Lancs. BC	2 <sup>nd</sup> Part of the Concurrent Contributions	£1159.00

The Credit Balances have occurred as I was unable to provide meter readings during August and September and the bills were estimated. Now I have provided readings the accounts are in credit – **Noted Agreed - that Payment and Receipt of the above accounts is accepted.**

- 52. DATE AND VENUE OF NEXT MEETING** – Guidelines and Government advice permitting. Monday 16<sup>th</sup> November 2020 at Mossy Lea Village Hall **OR** if Councillors agree this Meeting can be held remotely via the Zoom platform – **Councillors agreed to share the cost of Zoom with Charnock Richard Parish Council. 3 Councillors agreed to a Zoom Meeting, 1 agreed that the Council should follow Government Advice on this matter and 1 Councillor would prefer a face to face socially distanced meeting at the village hall.**